

PUBLIC NOTICE

REQUEST FOR PROPOSALS (RFP)

Notice is hereby given that the **Hanover-Horton School District** is officially requesting sealed proposals from qualified firms or individuals to provide **a procurement of school food service serving line equipment at Hanover-Horton Elementary School, 131 Fairview St., Hanover, MI 49241.**

Project Details & Requirements

- **Project Title:** HHES Procurement of Serving Line Equipment
- **RFP Number:** RFP-2027-002
- **Scope of Work Summary:** The selected vendor will be responsible for the procurement of certain food service equipment for Hanover-Horton School District

Proposal Submission Guidelines

Proposals must be submitted in accordance with the instructions outlined in the official RFP document.

- **Submission Deadline:** **Monday, October 5, 2026 at 9:45 a.m. by mail/in person**
- **Submission Location:** Proposals must be delivered to **Hanover-Horton School District; Attention: Cierra Warner, School Food Service Director; 10000 Moscow Rd., Horton, MI 49246**
- **Late Submissions:** Any proposals received after the exact deadline specified above will not be considered and will be returned unopened.
- **Proposal Opening:** **Monday, October 5, 2026 at 10:00 a.m. in the Superintendent's Office, Hanover-Horton School District, 10000 Moscow Rd., Horton, MI 49246**

How to Obtain RFP Documents

The complete RFP document, including detailed specifications, evaluation criteria, and submission requirements, may be obtained:

- **Online:** At the **Hanover-Horton School District's** website: <https://hanoverhorton.org> or via <https://sigma.michigan.gov/PRDVSS1X1/Advantage4>
- **In-Person:** At the office of the **Hanover-Horton School District Superintendent; 10000 Moscow Rd., Horton, MI 49246**, between the hours of **8:00 AM and 4:00 p.m.**, Monday through Friday.

Inquiries and Questions

All questions regarding this RFP must be submitted in writing via email to **Cierra Warner, School Food Service Director at cierra.warner@concordschools.net**. Answers to all questions will be issued as an addendum to the RFP.

Rights and Compliance

The **Hanover-Horton School District** reserves the right to accept or reject any or all proposals, to waive any informalities or irregularities in the bidding process, and to award the contract to the firm that best meets the needs of the community.

Firms must comply with all local, state, and federal laws, including non-discrimination requirements under **Michigan Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act)**. Under **Michigan law (MCL 380.1267)**, all bids/proposals must include a sworn and notarized familial affidavit disclosing any familial relationships between the vendor and school board members or administration, and proposals without it will not be accepted. Vendors must certify compliance with the **Michigan Iran Economic Sanctions Act (Public Act 517 of 2012)**.

Date of Publication: 9/16/2026

By Order of: Denise Bergstrom, Superintendent, Hanover-Horton School District