

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS DOCUMENTATION FORM 5 - 2 - 3

Date 4-9-2026

Emergency Drill # 9

School Year 2025-26

Type of Drill

Time of Drill

1:45

AM / PM

- Fire Drill (5 required) 4/5
- Tornado Drill (2 required) 2/2
- Lockdown / Shelter in Place Drill (3 required)
Internal (3/3)

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building HH Elementary

Exact time required to evacuate 8 minutes 00 seconds

Total Participants 500+

Remarks includes 4th-5th grade, preschool ^{staff} and students, and students

Staff Conducting Drill

Joe Ayers, Principal
Name / Title

Melissa Duffin
Name / Title Asst Principal

Emma Garrison
Name / Title Social Worker

Drill Coordinated With:

Emergency Management Coordinator _____
Name / Title

Law Enforcement _____
Name / Title

Fire Designee _____
Name / Title

Joe Ayers, Principal

Melissa Duffin
Asst Principal