

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS

DOCUMENTATION FORM 5 - 2 - 3

Date 5-4-2026

Emergency Drill # 10

School Year 2025-2026

Type of Drill

Time of Drill

10:04

AM PM

- Fire Drill (5 required) # 5
- Tornado Drill (2 required)
- Lockdown / Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building: Hanover Horton Elementary

Exact time required to evacuate 3 minutes 1 seconds

Total Participants 500+

Remarks includes 3 preschool classes and all staff K-5

Staff Conducting Drill

Joe Ayers /
Name / Title Principal

Emma Garrison
Name / Title social worker

Melissa Duffin / Assistant
Name / Title Principal

Drill Coordinated With:

Emergency Management Coordinator
Name / Title

Law Enforcement
Name / Title

Fire Designee
Name / Title

Joe Ayers, Principal