

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3**

Date 9/25/25

Emergency Drill # 4

School Year 25-26

**Type of Drill**

- ☐ Fire Drill ( 5 required )
- ☐ Tornado Drill ( 2 required )
- ☒ Lockdown / Shelter in Place Drill ( 3 required ) #1

**Time of Drill**

- 8:40 (AM/PM)
- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Reporting School Building Hanover-Horton Middle School

Exact time required to evacuate 15 00  
minutes seconds

Total Participants 255

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Jeff Waltz  
Name / Title Principal

\_\_\_\_\_  
Name / Title

\_\_\_\_\_  
Name / Title

**Drill Coordinated With:**

☐ Emergency Management Coordinator

\_\_\_\_\_  
Name / Title

☒ Law Enforcement

Det. Eric Taylor  
Name / Title

☐ Fire Designee

\_\_\_\_\_  
Name / Title

[Signature]  
Principal