

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS
DOCUMENTATION FORM 5 - 2 - 3

Date 09/04/2025

Emergency Drill # 1 Fire Drill #1

School Year 2025-2026

Type of Drill

Time of Drill

AM / PM

☒ Fire Drill (5 required) #1

☒ Standard

☐ Tornado Drill (2 required)

☐ Class Change

☐ Lockdown / Shelter in Place Drill (3 required)

☐ Recess

☐ Other Events

Reporting School Building Elementary

Exact time required to evacuate 9:00
minutes seconds

Total Participants 501

Remarks Includes all staff & students.

Staff Conducting Drill

Melissa Dutton / A.P.
Name / Title

Kalyn Budd / Bldg. S.B.
Name / Title

Pen. Bopst / Secretary
Name / Title

Drill Coordinated With:

☐ Emergency Management Coordinator

Name / Title

☐ Law Enforcement

Name / Title

☐ Fire Designee

Name / Title

Joe Ayeles
Joe Ayeles, Principal