

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS **DOCUMENTATION FORM 5-2-3**

Date 1/29/25

Emergency Drill # 6

School Year 2024-2025

Type of Drill

Time of Drill

10:05 AM / PM

☐ Fire Drill (5 required)

☒ Standard

☐ Tornado Drill (2 required)

☐ Class Change

☒ Lockdown / Shelter in Place Drill (3 required)
2

☐ Recess

☐ Other Events

Reporting School Building HH Elementary

Exact time required to evacuate 10:00
minutes seconds

Total Participants 552

Remarks Total Number includes ISD, GSRP (3 classes),
Parents + kids and volunteers from college
and vision/hearing

Staff Conducting Drill

Melissa Dufren
Name / Title Asst. Principal

Percy Bagst
Name / Title secretary

Amber Mersitt
Name / Title secretary

Drill Coordinated With:

☐ Emergency Management Coordinator

Name / Title

☐ Law Enforcement

Name / Title

☐ Fire Designee

Name / Title

Joe Myers
Joe Myers, Principal