

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS
DOCUMENTATION FORM 5 - 2 - 3

Date 05/12/2025

Emergency Drill # 10

School Year 2024-2025

Type of Drill

Time of Drill

AM / PM

☒ Fire Drill (5 required) *5

☒ Standard

☐ Tornado Drill (2 required)

☐ Class Change

☐ Lockdown / Shelter in Place Drill (3 required)

☐ Recess

☐ Other Events

Reporting School Building HH Elementary

Exact time required to evacuate 2 minutes 30 seconds

Total Participants 545 students

Remarks Includes ~~staff~~ adults and 3 GSRP classrooms.

Staff Conducting Drill

Melissa Duffin
Name / Title Asst. Principal

Emma Garrison
Name / Title social worker

Name / Title

Drill Coordinated With:

☐ Emergency Management Coordinator

Name / Title

☐ Law Enforcement

Name / Title

☐ Fire Designee

Name / Title

Joe Ayers
Principal