

# HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS DOCUMENTATION FORM 5-2-3

Date 9/13/2024

Emergency Drill # 1

School Year 2024-2025

Type of Drill

Time of Drill 9:34 AM PM

Fire Drill ( 5 required ) # 1

Standard

Tornado Drill ( 2 required )

Class Change

Lockdown / Shelter in Place Drill ( 3 required )

Recess

Other Events

Reporting School Building Elementary

Exact time required to evacuate 3 minutes 45 seconds

Total Participants 517

Remarks we kept 1 student in due to special requirements.

### Staff Conducting Drill

Joe Ayers / Principal  
Name / Title

Katya Duff / Bldg Sub  
Name / Title

Pen. Bapst / secretary  
Name / Title

Drill Coordinated With:

Emergency Management Coordinator: \_\_\_\_\_  
Name / Title

Law Enforcement \_\_\_\_\_  
Name / Title

Fire Designee \_\_\_\_\_  
Name / Title

Joe Ayers, Principal