

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5-2-3**

Date 9/7/23

Emergency Drill # 1 (FDI)

School Year 2023/24

**Type of Drill**

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

**Time of Drill**

- 8:21 (AM/PM)
- Standard
  - Class Change
  - Recess
  - Other Events

Reporting School Building High School

Exact time required to evacuate 2 minutes, 20 seconds

Total Participants 330

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Isaac Cottrell  
Name / Title Principal

Jeff Waltz  
Name / Title Asst principal Name / Title \_\_\_\_\_

**Drill Coordinated With:**

Emergency Management Coordinator


\_\_\_\_\_  
Name / Title

Law Enforcement

\_\_\_\_\_  
Name / Title

Fire Designee

\_\_\_\_\_  
Name / Title

  
Isaac Cottrell, Principal

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5-2-3**

Date 9/14/23

Emergency Drill # 2 (FD 2)

School Year 23/24

**Type of Drill**

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

**Time of Drill**

9:27 (AM) (PM)

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building ~~875~~ HS

Exact time required to evacuate 1 minutes 30 seconds

Total Participants 325

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


**Staff Conducting Drill**

ISAAC COTTRELL Name / Title Principal  
Jeff Waitz Name / Title Asst. principal Name / Title

**Drill Coordinated With:**

- Emergency Management Coordinator
- Law Enforcement
- Fire Designee

\_\_\_\_\_  
Name / Title  
\_\_\_\_\_  
Name / Title  
\_\_\_\_\_  
Name / Title

  
Isaac Cottrell, Principal

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5-2-3**

Date 9/28/23

Emergency Drill # 3 (LDI)

School Year 23/24

Type of Drill

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

Internal

Time of Drill

8:40

AM/PI

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building HS

Exact time required to evacuate \_\_\_\_\_ / \_\_\_\_\_  
minutes seconds

Total Participants 325

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Staff Conducting Drill

Isaac Cottrell

Name / Title principal Name / Title \_\_\_\_\_ Name / Title \_\_\_\_\_

Drill Coordinated With:

Emergency Management Coordinator

\_\_\_\_\_  
Name / Title

Law Enforcement

\_\_\_\_\_  
Name / Title

Fire Designee

\_\_\_\_\_  
Name / Title



Isaac Cottrell, Principal

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5-2-3**

Date 10/5/23

Emergency Drill # 4 (LD2)

School Year 23/24

**Type of Drill**

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )  
*External*

**Time of Drill**

12:40 AM  PM

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building HS

Exact time required to evacuate \_\_\_\_\_ / \_\_\_\_\_  
minutes seconds

Total Participants 325

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Isaac Cottrell,  
Name / Title Principal Name / Title \_\_\_\_\_

Name / Title \_\_\_\_\_

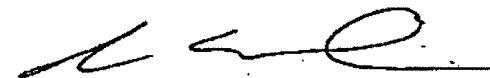
**Drill Coordinated With:**

- Emergency Management Coordinator
- Law Enforcement
- Fire Designee

Name / Title \_\_\_\_\_

Eric Taylor, Deputy  
Name / Title \_\_\_\_\_

Name / Title \_\_\_\_\_

  
\_\_\_\_\_  
Isaac Cottrell, Principal