

JACKSON COUNTY CLERK'S OFFICE
Amanda L. Kirkpatrick – County Clerk/Register of Deeds
Jennifer C. Crews – Elections Director

Information for Candidates who seek a
SCHOOL BOARD OFFICE
 November 8, 2022 - General Election

FILING REQUIREMENT

A candidate seeking a School Board Office must file an **Affidavit of Identity** and **School District Nominating Petition(s)**, which bear the requisite number of valid signatures and is found sufficient or **a \$100.00 nonrefundable filing fee** with the **Jackson County Clerk's Office – Elections Division**. Petition instructions can be found at: www.michigan.gov/elections

NOMINATING PETITION SIGNATURE REQUIREMENTS*

A minimum number of valid signatures are required to place a candidate name on the ballot for the November General Election. Below are specific School District candidate signature requirements. The filing official will not accept more signatures than the maximum number of signatures allowed by law. Additional petition sheets may be purchased through a printing vendor or may be printed on legal size paper only. Please follow instructions on back of petition page.

<u>School District</u>	<u>Minimum/Maximum</u>	<u>School District</u>	<u>Minimum/Maximum</u>
Columbia School District	Min: 40 Max: 100	Michigan Center School Dist.	Min: 6 Max: 20
Concord Community Schools	Min: 6 Max: 20	Napoleon Community Schools	Min: 6 Max: 20
East Jackson Comm. Schools	Min: 6 Max: 20	Northwest Community Schools	Min: 40 Max: 100
Grass Lake Comm. Schools	Min: 6 Max: 20	Springport Public Schools	Min: 6 Max: 20
Hanover-Horton School Dist.	Min: 6 Max: 20	**Vandercook Lk. Public Schools	Min: 6 Max: 20
Jackson Public School District	Min: 40 Max: 100	Western School District	Min: 40 Max: 100

*Signature requirements are based on population according to the most recent pupil count.

**Vandercook Lake Public Schools filing office is Summit Township 2121 Ferguson Rd., Jackson, MI 49203

WHERE AND WHEN TO FILE

Candidates must file original documents with the **County Clerk-Elections Division** no later than **4:00 p.m., July 26, 2022**. The withdrawal deadline elapses at 4:00 p.m. on July 29, 2022. Early filing is recommended as the clerk cannot accept supplemental filings or corrections after the filing deadline.

CAMPAIGN FINANCE REQUIREMENTS

School Board Candidates are required to file a Statement of Organization with the Jackson County Clerk's Office if the school district has a pupil count greater than 2,400, or if the candidate spends and/or receives \$1000 or more during their campaign. School Board Candidates in the following districts are required to file a Statement of Organization as their pupil count is 2,400 or greater: Jackson Public Schools, Northwest Community Schools, and Western School District.

Michigan Campaign Finance Act, PA 388 of 1976, requires qualifying candidates file a Statement of Organization with the Jackson County Clerk's Office, Elections Division. To avoid late fees, a candidate has 10 days after forming a committee to register the committee with the County Clerk's Office*, Elections Division. Incumbent candidates who previously appeared on a ballot are not required to complete a new Statement of Organization unless information on previously filed Statement of Organization requires amending. *For Campaign Finance information and forms, visit www.mi.gov/sos, search for Campaign Finance Disclosure for Instructions & Forms.

QUESTIONS

Please contact the Jackson County Clerk's Office – Elections Division
 Jennifer Crews – Elections Director
 312 S. Jackson St. Jackson, MI 49201, 517-768-6759, elections@mijackson.org

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(517) 768-6759 office ♦ (517) 788-4601 fax

Frequently Asked Campaign Finance Questions

This is a brief summary of the rulings which govern campaign finance laws in Michigan.
It is not intended as a complete interpretation of the law. To learn more please visit: www.michigan.gov/sos

Do I need to form a Committee for Campaign Finance requirements? *Yes*, as soon as an individual becomes a “candidate” s/he has 10 calendar days to form a Candidate Committee. After the committee’s formation date, the candidate has an additional 10 calendar days to file a Statement of Organization form registering the committee with the County. Fees can be assessed for late Campaign Finance Statements.

Incumbent Candidates Only: Officeholders retain their Candidate Committee during their term in office. However, any change should be reported by submitting an amended Statement of Organization when the change occurs.

School Board Only: A candidate who seeks a school board Candidate Committee is not subject to the Campaign Finance filing requirement if the school district pupil count is less than 2,400 and the Candidate Committee does not spend or receive \$1,000.00 or more.

How do I receive a *Reporting Waiver*? To request a reporting waiver, find item #10 on the Statement of Organization form and check the box next to: “*Yes, I/We WANT TO APPLY FOR THE REPORTING WAIVER*” when filing. A committee that does not spend or receive more than \$1,000.00 is eligible for a Reporting Waiver and is exempt from filing Campaign Statements until it exceeds \$1,000.00 in receipts, expenditures, or debt.

Where do I file the *Statement of Organization for Candidate Committee*? Candidates for local offices are required to file the Statement of Organization with the County Clerk’s Office located at the Jackson County Court House, 312 South Jackson Street, Jackson, Michigan 49201. Candidates for state office or judicial office are required to file the Statement of Organization with the Michigan Department of State, Bureau of Elections, Richard H. Austin Building, 430 West Allegan Street, Lansing, Michigan 48933.

All Campaign Finance forms and additional information can be obtained by contacting
the Michigan Department of State, Bureau of Elections at (517) 373-2540, or
by viewing their website: www.michigan.gov/sos