

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3

Date 9-16-21

Emergency Drill # 2

School Year 2021-22

Type of Drill

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required)
- Lockdown / Shelter in Place Drill ( 3 required)

Time of Drill

9:32 AM / PM

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building Hanover-Horton Middle School

Exact time required to evacuate 1 minutes 50 seconds

Total Participants 225

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Staff Conducting Drill

Denise Bergstrom

Name / Title \_\_\_\_\_ Name / Title \_\_\_\_\_ Name / Title \_\_\_\_\_

Drill Coordinated With:

Emergency Management Coordinator

Isaac Cottrell, Principal  
Name / Title

Law Enforcement

Dept. Nick Warner  
Name / Title

Fire Designee

\_\_\_\_\_  
Name / Title

Denise M. Bergstrom  
Denise M. Bergstrom, Principal

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3**

Date 9-16-21

Emergency Drill # 2

School Year 2021-2022

**Type of Drill**

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required)
- Lockdown / Shelter in Place Drill ( 3 required)

**Time of Drill**

- 9:27 AM PM
- Standard
  - Class Change
  - Recess
  - Other Events

Reporting School Building Hanover-Horton High School

Exact time required to evacuate 1 minutes 15 seconds

Total Participants 325

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Isaac Cottrell  
Name / Title Principal

Lauren Kyser  
Name / Title Assistant Principal

\_\_\_\_\_  
Name / Title

**Drill Coordinated With:**

Emergency Management Coordinator

[Signature]  
Name / Title

Law Enforcement

Nick Warner, Liaison  
Name / Title Officer

Fire Designee

\_\_\_\_\_  
Name / Title

[Signature] 9/16/21  
Principal

HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3

Date Sept 9, 2021

Emergency Drill # 1

School Year 2021-22

Type of Drill

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

Time of Drill

8:20

AM PM

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building Hanover-Horton Middle School

Exact time required to evacuate 1 / 20  
minutes seconds

Total Participants 225

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Staff Conducting Drill

Denise Bergstrom, Principal

Name / Title

Name / Title

Name / Title

Drill Coordinated With:

- Emergency Management Coordinator

Isaac Cottrell, Principal

Name / Title

- Law Enforcement

Det. Nick Warner

Name / Title

- Fire Designee

Denise Bergstrom

Name / Title

Denise M. Bergstrom, Principal

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3**

Date 9-9-2021

Emergency Drill # 1

School Year 2021-2022

**Type of Drill**

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

**Time of Drill**

- 8:20 (AM) PM
- Standard
  - Class Change
  - Recess
  - Other Events

Reporting School Building High School

Exact time required to evacuate 2 minutes, 05 seconds

Total Participants 260

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Isaac Cottrell,  
Name / Title Principal

Lauren Kyser,  
Name / Title Assistant  
Principal

\_\_\_\_\_  
Name / Title

**Drill Coordinated With:**

Emergency Management Coordinator

[Signature]  
Name / Title Principal

Law Enforcement

Nick Warner,  
Name / Title liaison  
officer

Fire Designee

[Signature]  
Name / Title Assistant Principal

Principal \_\_\_\_\_