

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS
DOCUMENTATION FORM 5 - 2 - 3**

Date 3-4-2020

Emergency Drill # 1

School Year 2019 2020

Type of Drill

Time of Drill

8:20

AM / PM

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown / Shelter in Place Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building Hanover-Horton Middle School

Exact time required to evacuate _____ / _____
minutes seconds

Total Participants 253

Remarks _____

Staff Conducting Drill

Denise Bergstrom, Principal

Name / Title

Name / Title

Name / Title

Drill Coordinated With:

Emergency Management Coordinator

Isaac Cottrell, Principal
Name / Title

Law Enforcement

Benny Roe
Name / Title

Fire Designee

Denise Bergstrom
Name / Title