

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5-2-3**

Date 09/05/2019

Emergency Drill # 1 (fire #1)

School Year 2019-2020

**Type of Drill**

**Time of Drill** 9:42 (AM) ~~PM~~

- Fire Drill ( 5 required )  Standard
- Tornado Drill ( 2 required )  Class Change
- Lockdown / Shelter in Place Drill ( 3 required )  Recess
- Other Events

9:42  
5th GRADE RETURNING TO CLASS FROM SPECIALS

Reporting School Building Elementary

Exact time required to evacuate 3 minutes 03 seconds

Total Participants 589 (533 students, +40 adults, Latchkey +14, <sup>+2</sup> Preschool Adults included)

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Peri Bost/Secr.  
Name / Title

Jennifer Fielder/ISS Clerk  
Name / Title

\_\_\_\_\_  
Name / Title

**Drill Coordinated With:**

Emergency Management Coordinator \_\_\_\_\_  
Name / Title

Law Enforcement B. [Signature] / Deputy  
Name / Title

Fire Designee Joe Ayers  
Name / Title  
Joe Ayers, Principal