

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3**

Date Oct. 25, 2018

Emergency Drill # 6 (2nd lockdown)

School Year 2018-2019

Type of Drill

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required)
- Lockdown / Shelter in Place Drill ( 3 required)

Time of Drill

12:45 AM/PM PM

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building Hanover - Horton Middle School

Exact time required to evacuate \_\_\_\_\_ / \_\_\_\_\_  
minutes seconds

Total Participants 252

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Staff Conducting Drill

Denise Bergstrom, Principal  
Name / Title

\_\_\_\_\_  
Name / Title

\_\_\_\_\_  
Name / Title

Drill Coordinated With:

- Emergency Management Coordinator

Isaac Cottrell, HS principal  
Name / Title

- Law Enforcement

Benue Roe - Liaison officer  
Name / Title

- Fire Designee

\_\_\_\_\_  
Name / Title

Denise Bergstrom  
Denise M. Bergstrom, Principal