

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS**  
**DOCUMENTATION FORM 5 - 2 - 3**

Date March 7, 2018

Emergency Drill # 1

School Year 2017-2018

Type of Drill

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

Time of Drill

- 8:20 (AM) PM
- Standard
  - Class Change
  - Recess
  - Other Events

Reporting School Building Hanover-Horton Middle School

Exact time required to evacuate \_\_\_\_\_ / \_\_\_\_\_  
minutes seconds

Total Participants 251

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Staff Conducting Drill

Denise Bergstrom / principal \_\_\_\_\_  
Name / Title Name / Title Name / Title

Drill Coordinated With:

Emergency Management Coordinator

Isaac Cottrell / HS Principal  
Name / Title

Law Enforcement

Deputy, Andrew Sullivan  
Name / Title

Fire Designee

\_\_\_\_\_  
Name / Title

Denise Bergstrom  
Denise M. Bergstrom, Principal