

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS  
DOCUMENTATION FORM 5 - 2 - 3**

Date 10/8/2014

Emergency Drill # 1

School Year 2014-2015

**Type of Drill**

- Fire Drill ( 5 required )
- Tornado Drill ( 2 required )
- Lockdown / Shelter in Place Drill ( 3 required )

**Time of Drill**

- 8:40 (AM) PM
- Standard
  - Class Change
  - Recess
  - Other Events

Reporting School Building Hanover-Horton Middle School

Exact time required to evacuate \_\_\_\_\_ / \_\_\_\_\_  
minutes seconds

Total Participants 275

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Staff Conducting Drill**

Denise Bergstrom / Principal  
Name / Title

\_\_\_\_\_  
Name / Title

\_\_\_\_\_  
Name / Title

**Drill Coordinated With:**

Emergency Management Coordinator

Isaac Cottrell  
Name / Title

Law Enforcement

Deputy Whiting  
Name / Title

Fire Designee

\_\_\_\_\_  
Name / Title

Denise M. Bergstrom  
Denise M. Bergstrom, Principal