

**HANOVER-HORTON SCHOOL DISTRICT EMERGENCY DRILLS
DOCUMENTATION FORM 6 - 2 - 2**

Date 10/24/14

Emergency Drill # Fire Drill #2

School Year 2014 - 2015

Type of Drill

- Fire Drill (⁵6 required (4 in Fall))
- Tornado Drill (2 required)
- Lockdown / Shelter in Place Drill (³2 required)

Time of Drill

1:39 AM PM

- Standard
- Class Change
- Recess
- Other Events

Reporting School Building Hanover - Horton Elementary

Exact time required to evacuate 2 minutes 06 seconds

Total Participants 480

Remarks _____

Staff Conducting Drill

Cindy Forgiare / Principal
Name / Title

Crystal Stringham / Secretary
Name / Title

Jacquie Melling / School Nurse
Nancy Van Epps / Secretary
Name / Title

Drill Coordinated With:

Emergency Management Coordinator

Simplex
Name / Title

Law Enforcement

Cindy J. Forgiare
Name / Title

Fire Designee

Hanover Fire Station
Name / Title

Cindy J. Forgiare
Cindy J. Forgiare, Principal